



FEDERAL ELECTION COMMISSION  
WASHINGTON, D.C. 20463

RQ-5

Robert C. Tarnok, Treasurer  
Metropolitan Life Insurance Company  
Employees' Political Action Fund  
One Madison Avenue  
New York, NY 10010-3690

OCT 23 1998

Identification Number: C00040923

Reference: July Monthly (6/1/98-6/30/98) and August Monthly (7/1/98-7/31/98)  
Reports

Dear Mr. Tarnok:

This letter is prompted by the Commission's preliminary review of the report(s) referenced above. The review raised questions concerning certain information contained in the report(s). An itemization follows:

-Your report includes computer produced formats of Schedule B. Computer produced formats may only be used upon prior approval of the Commission. You should submit a separate sample format with a cover letter requesting approval. Until your format has been approved, FEC forms must be used. 11 CFR §104.2(d)

Any amendment or clarification should be filed with the Federal Election Commission. If you need assistance, please feel free to contact me on our toll-free number, (800) 424-9530. My local number is (202) 694-1130.

Sincerely,

Lucy J. Denny  
Reports Analyst  
Reports Analysis Division